

**TPT/2022/11/1992/16056/RFP - PHYSICAL SECURITY GUARDS**

**CLARIFICATIONS RECEIVED ON/BEFORE BRIEFING SESSION – 22 NOVEMBER 2022**

|           |   |
|-----------|---|
| <b>Q1</b> | <p>You said in the clarification meeting that only QSE and EME's are allowed to tender, no Generic B-BBEE can tender. But you also said that if you can Joint Venture with a QSE or EME that would be fine, but we need combined certificates? Can you please clarify what combined certificates we need.</p> <p>Also are we allowed to go in as a generic B-BBEE as a subcontractor for a QSE or EME? With a subcontracting agreement?</p>   |
| <b>A1</b> | <p><b>Joint Venture are allowed but your verification agency will determine JV scorecard by combining two entities B-BBEE certificates. You cannot be a subcontractor as a generic.</b></p>   |
| <b>Q2</b> | <p>We wish to query the schedule below.</p> <p>Do we:</p> <ol style="list-style-type: none"><li>1. Complete this at the rate of the salary to the guard at the PSIRA rate?</li><li>2. Complete this at the rate of the Cost to company?</li><li>3. Include the cost accounting for the relief shifts?</li></ol>   |
| <b>A2</b> | <ol style="list-style-type: none"><li><b>1. Please see response in 2.</b></li><li><b>2. Yes, the price should include all costs associated with the guard, inclusive of PPE, uniform, training and legislative compliance costs, i.e. PSIRA levies and Provident Fund and company overhead/management costs and profit. The only cost excluded is for equipment specifically listed in the pricing schedule, i.e. radios, torches, metal detectors, etc.</b></li><li><b>3. Yes, industry norm is to quote for 1.5 guards per shift (day and night shift) to cover the cost for the reliever. Due to the high productivity demand and to prevent fatigue, we expect that there will be provision made for a full 3<sup>rd</sup> shift (reliever shift)</b></li></ol> |
| <b>Q3</b> | <p>Must the draft Master and the SLA be submitted alongside the bid?</p>  |
| <b>A3</b> | <p><b>Yes, All Annexures to be completed and returned back / submitted.</b></p>   |
| <b>Q4</b> | <p>So should our Security Officers already have this ISPS qualification before being deployed onto these sites?</p>   |

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| <b>A4</b>  | <b>Yes, same as safety induction, medical fitness for duty, criminal checks etc. As mentioned during the briefing, if any security officers are “taken over” from current service providers, then the certificate already obtained, is acceptable.</b>  |
| <b>Q5</b>  | Why don't Transnet choose a subcontract from those companies who were part of the bidding and briefing who were not successfully to get the main Tender?  |
| <b>A5</b>  | <b>In terms of the PPPFA we cannot choose subcontractors for bidders as it is their responsibility to select who to subcontract to</b>  |
| <b>Q6</b>  | Do we submit per Port? or we can submit one bid for all Ports?  |
| <b>A6</b>  | <b>Yes, if you intend to submit a bid for all ports, one bid can be submitted. Just ensure that the pricing schedule to all ports are completed and all blocks are ticked in paragraph 3.11.2 of the Scope of Work. Any pricing schedules not completed; it is assumed that you only bid for those where a price is supplied.</b> |
| <b>Q7</b>  | If you bid for all the Ports, must you have multiple subcontractors if your preferred subcontractor doesn't have presence in all the areas with the ports?  |
| <b>A7</b>  | <b>Yes, if you intend to submit a bid for all ports, one bid can be submitted. Just ensure that the pricing schedule to all ports are completed and all blocks are ticked in paragraph 3.11.2 of the Scope of Work. Any pricing schedules not completed; it is assumed that you only bid for those where a price is supplied</b>  |
| <b>Q8</b>  | Is it fine to write "to be appointed" under the name of the company to be sub-contracted or a sub-contractor should be identified before submission of the document?  |
| <b>A8</b>  | <b>No, it is not allowed. 30% sub-contracting is a pre-qualification criteria.</b>  |
| <b>Q9</b>  | Can an EME Joint Venture with a Generic Company?  |
| <b>A9</b>  | <b>EME can form a JV with Generic as long as the outcome will be QSE or EME on the JV B-BBEE certificate</b>  |
| <b>Q10</b> | Why do you need subcontracting if the tender is only open to EMEs and QSE?  |
| <b>A11</b> | <b>The tender is open for QSEs and EMEs but you still need to subcontract you may get more than one terminal so we need uplifting of other EMEs or QSE within our areas of operation</b>  |
| <b>Q12</b> | Latest Financial Statements signed by your Accounting Officer Or latest Audited Financial Statements plus two previous years?   |

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| <b>A12</b> | <b>Yes, as stated in RFP</b>  |
| <b>Q13</b> | It is a 3-year contract do we only provide year 1 monthly cost excl vat on pricing schedule?  |
| <b>A13</b> | <b>Yes, as indicated during the briefing session, the Sectoral Determination as agreed between Employers and Labour Unions will be used as base for the % increase for year 2 and 3.</b>  |
| <b>Q14</b> | In term of vehicle kilometers +- how many kilos to cater for?   |
| <b>A14</b> | <b>Currently the contract security vehicles travel between 4000 and 5000 km per vehicle per month across all the terminals</b>  |
| <b>Q15</b> | What type of vehicle are required?  |
| <b>A15</b> | <b>As indicated in the tender briefing session, a 4x2 LDV type vehicles is adequate for most terminals. The briefing presentation indicated the Ports where a "kombi" type vehicle is also recommended.</b>   |
| <b>Q16</b> | On page 14 of 56, prequalification refers to B-BBEE level 1 - 2 (which are EMEs and QSEs. Does this mean that this tender is only open to EME's and QSE's, and not open to Generic Companies? If yes, why are EMEs expected to subcontract, when they are themselves small companies? |
| <b>A16</b> | <b>The tender is open for QESs and EMEs but you still need to subcontract you may get more than one Terminal, so we need uplifting of other EMEs or QSE within our areas of operation</b>   |
| <b>Q17</b> | Must all the Annexure A documents be submitted under a file on the online which will be given to us there online?   |
| <b>A17</b> | <b>Yes, please read how to submit online. No file will be given.</b>  |
| <b>Q18</b> | PE, EL, Ngqura is it only unarmed guards required?  |
| <b>A18</b> | <b>Yes</b>  |
| <b>Q19</b> | Which BEEE certificate holders are allowed to bid?  |
| <b>A19</b> | <b>The tender is open for QESs and EMEs with a minimum level 1 to 2</b>   |
| <b>Q20</b> | What is the actual commencement date for services to start (for costing purposes)   |
| <b>A20</b> | <b>The current commencement date is planned for 1 July 2023</b>   |

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| <b>Q21</b> | Where TPT requires sample of contracts and guards PSIRA etc. Do you need this per service branch or total when you indicate a total number of samples that need to be submitted?  |
| <b>A21</b> | <b>Only the number as indicated in the RFP and not per service branch. This is to verify that current PSIRA compliance is in place. If the bidder is successful, then continuous PSIRA compliance will be monitored throughout the contract period.</b>   |
| <b>Q22</b> | Please confirm how you would like us to complete the pricing schedule. The schedule state price per resource. However, the qty resources line on line. Do you want us to put the total for the quantity resources or do you want us to put the unit rate?   |
| <b>A22</b> | <b>The pricing schedule needs to be completed as per the template provided</b>  |
| <b>Q23</b> | With regards to rates, one cannot apply rates that are not effective yet. This is a competitive bid and you will award points based on price & BEE. I don't think it is right to advise us to take into consideration March rates when the tender will close in January. If we do that, other bidders will use the current price and the those who factored in the March increase will lose on price. |
| <b>A23</b> | <b>All bidders have been advised to consider the March 2023 increase in the price quoted. If a bidder fails to include this, then the bidder will not have any recourse for price review until the anniversary of the contract in 2024. Any failure to execute the contract due to under pricing may result in the cancellation by Transnet due to non-performance</b>                                |
| <b>Q24</b> | Is One Sub-contractor security company permitted to have 30% sub-contracting portions with different principal security companies?  |
| <b>A24</b> | <b>You can subcontract more than one subcontractor as long as you meet the minimum 30% requirement.</b>   |
| <b>Q25</b> | In submitting the subcontract what documentation is mandatory for sub-contractors?  |
| <b>A26</b> | <ul style="list-style-type: none"><li><input type="checkbox"/> <b>Bidders must submit proof of subcontracting arrangement between the main bidder and the subcontractor.</b></li><li><input type="checkbox"/> <b>Valid B-BBEE certificate from accredited verification agency or affidavit</b></li><li><input type="checkbox"/> <b>Proof of CSD registration for their subcontractor</b></li></ul>    |
| <b>Q26</b> | Is One Sub-contractor security company permitted to have 30% sub-contracting portions with different principal security companies?  |

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| <b>A26</b> | <b>You can have more than one as long as you meet 30%</b>   |
| <b>Q27</b> | Are u only limited to sub-contract the services to Security services or one can sub-contract Transportation?  |
| <b>A27</b> | <b>You are not limited only to security transport as well if fine as long as it meets the 30% requirements.</b>   |
| <b>Q28</b> | Please will you share your presentation with everyone attended after the meeting.   |
| <b>A28</b> | <b>Yes, the presentation will be shared with everyone and be uploaded on e-tender</b>   |
| <b>Q29</b> | Company appointed/contracted veterinary surgeon and a feeding program (certified by a vet), the question is if we have a contract or letter from or with K9 company that will provide us with Dogs if we are awarded a contract, are we still required to submit a contract with VET and a feeding program or a contract with K9 company with feeding program will suffice? 2. Is there a difference with between a normal veterinary and a veterinary <b>surgeon</b> ? |
| <b>A29</b> | <b>A copy of the contract is required as well as a letter from the K9 company indicating that these requirements are in place, together with the supporting documents from the K9 service provider. Veterinary surgeon is the same as a veterinary.</b>   |
| <b>Q30</b> | The document is requesting 5 pictures, please clarify if you need 5 x pictures of vehicles, 5 x pictures of kennels and what other pictures are required here?  |
| <b>A30</b> | <b>Five (5) pictures, including but not limited to, i) the outside facade of the offices showing company branding, ii) the control room showing the equipment, iii) communication system with 2-way radio (pictures to be date stamped and not older than 6 months calculated for the closing date of the bid)</b>  |
| <b>Q31</b> | The document is also asking for copies of PSIRA certificates for dog handlers, how many copies? For how many dog handlers? Do you need a normal Grade C certificate and college/SASSETA training certificates? Or you require PSIRA certificates stating DOG HANDLER DH in the certificate as a special course? There is a difference between the two.  |
| <b>A31</b> | <b>3 x PSIRA certificates for dog handlers (training certificate that the person is competent as dog handler will also suffice)</b>   |
| <b>Q32</b> | Are we required to submit financials with the Bid if so for how many years?   |
| <b>A32</b> | <b>Yes, past two years Audited Financials.</b>  |
| <b>Q33</b> | Geographical location to be 0 – 50km radius of the Bidder with the exception for Cape Town and Saldanha, does this mean this will not apply if you are bidding for Cape Town and Saldanha Bay?  |
| <b>A33</b> | <b>Not sure where the prospective bidder gets this information. Appendix 10 indicates that the 150km radius is for Lohatla and Saldanha.</b>  |

